



FRUIT HEIGHTS CITY COUNCIL MEETING AGENDA

NOTICE IS HEREBY GIVEN THAT THE FRUIT HEIGHTS CITY COUNCIL WILL HOLD A REGULAR MEETING AT 6:00 PM ON JANUARY 23, 2024, AT FRUIT HEIGHTS CITY HALL, 910 SOUTH MOUNTAIN ROAD, FRUIT HEIGHTS CITY, UTAH.

Fruit Heights City is now streaming City Council Meetings on its YouTube Channel. Please follow us at <https://www.youtube.com/@fruitheightscity9716/streams>

1. CALL TO ORDER: MAYOR JOHN POHLMAN

- 1.1 Pledge of Allegiance (George)
- 1.2 Prayer or Thought (Eileen)
- 1.3 Roll Call (Darren)

2. DECLARATION OF CONFLICT(S) OF INTEREST

3. OPEN SESSION

The public may address the City Council regarding issues that are or are not on the agenda. Please limit comments to 3 minutes. Please state your name and address of residence for the record. **No actions may be taken on items not specifically listed on the agenda.**

4. APPOINTMENT

Appoint members to Boards, Committees, and Commissions

- 4.1 Planning Commission Chair
- 4.2 Planning Commission Member for District #3

5. MINUTES

Minutes of prior meetings may be reviewed and accepted.

- 5.1 City Council Meeting Minutes for January 16, 2024

6. STRENGTHS FINDER RESULTS – 7 minutes

- 1.1. Review everyone's strengths.
- 1.2. Discuss what it looks like to have "Strengths in Excess"
- 1.3. Discuss/create "Triggers" as a group if we see strengths being used in excess

7 REVIEW OBJECTIVES FOR STRATEGIC PLANNING MEETING – 2 minutes

- 7.1 Expectations are clearly understood.
- 7.2 We create a plan with a list of goals we want to achieve in 2024.
- 7.3 Everyone on the City Council knows their role.
- 7.4 Create a metric for what success looks like in 2024

8 REVIEW EXPECTATIONS - 10 minutes

8.1 Mayor's Expectations from City Council

- 8.1.1 Be prepared and on time for all City Activities.
- 8.1.2 Please review minutes and send changes beforehand.
- 8.1.3 Explore ways to expand assigned responsibilities.
- 8.1.4 Focus on "we" and not "I" – Refrain from saying "I"
- 8.1.5 Provide recommendations on ways to improve strategic initiatives.
- 8.1.6 Be a positive influence and representative for the city.

8.2 City Council's Expectations from the Mayor

8.2.1 TO BE DISCUSSED

8.3 Expectations for Darren

8.3.1 What goals do we have for Darren to possibly become our City Manager

8.3.2 TO BE DISCUSSED

9 REVIEW STRATEGIC PLAN – 5 Minutes

9.1 Review Strategic Initiatives

- 9.1.1 Communication
- 9.1.2 Fiscal Responsibility
- 9.1.3 Infrastructure
- 9.1.4 Community
- 9.1.5 Planning
- 9.1.6 Safety

10 2023 YEAR IN REVIEW (Group Discussion) – 20 minutes

- 10.1.1 What went well?
- 10.1.2 How can residents determine if we did our job in 2023?

11 CITY COUNCIL OBJECTIVES AND AREAS OF OVERSIGHT – 10 minutes

11.1 Communications – Eileen Moss

- Liaison with the CCC
- Kaysville - Fruit Heights Museum of History and Art
- Oversee Road Safety Suggestions/Initiatives
- Participate on the Cemetary Committee
- Mayor pro tempore

11.2 Community – Florence Sadler

- Liaison with Youth City Council (YCC)
- Liaison with all civic activities with Kaysville (Fourth of July devotional)
- Liaison with the Christmas in the Community
- Liaison for LPC

11.3 Planning – Gary Anderson

- Liaison for Planning Commission
- Representative with Mosquito Abatement District
- Liaison with the city ordinance review/rewrite

11.4 Safety and Service - Mark Cottrell

- Create a process for residents to perform service projects in the City
 - Create a city-wide service day
 - BSA Service Projects
 - Hiking/biking trail service projects
- Liaison Fire and Sheriff
 - Review contracts on an annual basis
- Review Community Wildfire Protection Plan (CWPP)
- Liaison with Founders Day

11.5 Fiscal Responsibility – George Ray

- Participate and be involved with the budgetary process

- Liaison with
- Review culinary water rate schedule
- Review consolidated fee schedule
- Review financial information
- Review check register on a monthly basis and report at City Council meetings

11.6 Mayor – John Pohlman

- Oversee City Council functions
- Liaison for Wasatch Integrated Waste Board
- Liaison with WFRC executive committee
- Liaison with Mtn bike trails
- Plan and oversee ongoing cottage meetings

11.7 City Manager (Infrastructure)– Darren Frandsen

- Oversee and manage City staff
 - Manage projects
 - Manage expectations
 - Manage procurements
- Liaison with City Council
- Oversee and manage citizen concerns
- Liaison with Lincoln Hill
- Oversee grants
 - Present grant opportunities at City Council on a quarterly basis

7:00 BREAK – 5 minutes

12. CREATE GOALS FOR 2024 – 30 minutes

- 12.1 What small tasks can be done that will have a significant impact?
 - 12.1.1 Food Trucks Night
 - 12.1.2 Sledding Hill
- 12.2 What does success look like and how do we know we accomplished our goals?
- 12.2 Discussion and prioritize goals

13 DISCUSSION ITEMS – 10 minutes

- 13.2 Staff update
- 13.3 Capital project Five-year plan
- 13.4 Equipment purchases

13. ADJOURNMENT

CERTIFICATE OF POSTING

I **HEREBY CERTIFY** that this notice and agenda was posted at Fruit Heights City Hall, on the City’s website, www.fruitheightscity.com, as well as posted on the Utah State Public Notice website in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

Hailee Ballingham

Hailee Ballingham - Deputy Recorder

during this meeting should contact the Interim City Manager, Darren Frandsen, at (801)546-0861, at least 24 hours prior to the meeting.

