



FRUIT HEIGHTS CITY COUNCIL MEETING

January 21nd, 2020 Fruit Heights City
910 S Mountain Road Fruit Heights City, UT 84037

6:00 P.M. STRATEGIC PLANNING SESSION

1. WELCOME: MAYOR JOHN POHLMAN

- 1.1. Pledge of Allegiance (Eileen) and Opening Ceremony (Jeanne)
- 1.2. Roll Call (Brandon Green)

2. PUBLIC COMMENTS – The public may address the Mayor regarding issues that are not on the agenda. We ask that you please limit your comments to 3 minutes.

No action may be taken on any item not on the agenda

3. REVIEW OBJECTIVES FOR STRATEGIC PLANNING MEETING – 2 minutes

- 3.1. Everyone on City Council knows their role as elected officials
- 3.2. Expectations are clearly understood
- 3.3. Prioritize capital projects, major purchases, and budget numbers
- 3.4. Create a metric for what success looks like in 2020

4. ROLE FOR ELECTED OFFICIALS - 3 minutes

- 4.1. Explain roles as an elected official
- 4.2. Prioritize our focus and cut out the noise
- 4.3. Clearly understand best use of time

5. STRENGTHS FINDER RESULTS – 7 minutes

- 5.1. Review everyone's strengths
- 5.2. Discuss what it looks like to have "Strengths in Excess"
 - 5.2.1. Discuss/create "Triggers" as a group if we see strengths being used in excess

6. REVIEW STRATEGIC PLAN – 5 Minutes

- 6.1. Explain benefits when plans are well-created
- 6.2. Review Strategic Initiatives
 - 6.2.1. Communication
 - 6.2.2. Fiscal Responsibility
 - 6.2.3. Infrastructure
 - 6.2.4. Community
 - 6.2.5. Planning

7. 2019 YEAR IN REVIEW (Group Discussion) – 10 minutes

- 7.1. What went well?
- 7.2. How can residents determine if we did our job in 2019?

8. PRIORITIZE PROJECTS FOR 2020 – 30 minutes

- 8.1. Generate a list of projects and prioritize how we allocate money in 2020

7:00 BREAK – 5 minutes

9. CITY COUNCIL OBJECTIVES AND AREAS OF OVERSIGHT – 10 minutes

9.1. Communications – Julia Busche

- 9.1.1. Liaison with the CCC
- 9.1.2. Review city-wide response plans and submit changes to council
- 9.1.3. Create a plan on how to communicate non-emergant issues with residents
- 9.1.4. Review Community Wildfire Protection Plan (CWPP) and submit modifications to the council
- 9.1.5. Mayor pro tempore

9.2. Community – Jeanne Groberg

- 9.2.1. Liaison with YCC
- 9.2.2. Liaison with all civic activities with Kaysville (Fourth of July devotional, Veterans Day)
- 9.2.3. Liaison for LPC
- 9.2.4. Kaysville - Fruit Heights Museum of History and Art
- 9.2.5. Review our City's voting ordanence and propose changes to council

9.3. Planning – Diane Anderson

- 9.3.1. Liaison for Planning Commission
- 9.3.2. Liaison for Founders Day (Community)
- 9.3.3. Liaison with the city ordenance review/rewrite
- 9.3.4. Liaison with the city's General Plan review/rewrite
- 9.3.5. Create a plan for playground maintenance

9.4. Parks, Trails, Service Projects- Gary Anderson

- 9.4.1. Liaison for parks and trails
 - 9.4.1.1. Review master park/trail plans and submit modifications to City Council
- 9.4.2. Create a process for residents to perform service projects in the City
 - 9.4.2.1. Oversee a list of projects and update it on a regular basis
 - 9.4.2.2. Create a city-wide service day

9.5. Fiscal Responsibility – Eileen Moss

- 9.5.1. Create a plan on how to increase available funds
- 9.5.2. Liaison with Mayor and City Manager to create a 5-year financial plan/budget
- 9.5.3. Review financial infromation and decide if we need to hold a truth in taxation hearing this year
- 9.5.4. Review check register on a montly basis

9.6. Mayor – John Pohlman

- 9.6.1. Oversee City Council funcions
- 9.6.2. Liaison for Wasatch Integrated Waste Board
- 9.6.3. Liaison with COG
- 9.6.4. Liaison with WFRC/Transportation Commitee
- 9.6.5. Plan and oversee ongoing cottage meetings

9.7. City Manager (Infrastructure)– Brandon Green

- 9.7.1. Oversee and manage City staff
 - 9.7.1.1. Manage projects
 - 9.7.1.2. Manage expecations
 - 9.7.1.3. Manage procurements
- 9.7.2. Liaison with City Council
- 9.7.3. Oversee and manage citizen concerns
- 9.7.4. Oversee grants

10. CREATE GOALS FOR 2020 – 30 minutes

- 10.1. What small tasks can be done that will have a big impact?

10.2. What does success look like how do we know we accomplish our tasks?

10.3. Discussion and prioritize goals

11. DISCUSSION ITEMS – 20 minutes

11.1. Internal staff update

11.1.1. City Council has been asked to help (answer phones during lunch, type minutes)

11.2. Capital project Five-year plan

11.3. Equipment purchases

11.4. Council meeting flow and effectiveness – John

12. CITY BUSINESS

12.1. Review and Approve January 7, 2020 Minutes

12.2. Review and Approve/Deny/ Resolution for Interlocal Cooperation Transportation Project Reimbursement Agreement. (Brandon Green)

12.3. Review and Approve/Deny/ US-89 Drainage COOP Agreement. (Brandon Green)

13. ELECTRONIC MEETING: By motion of the Fruit Heights City Council, Elected Officials and City Staff can participate in regularly scheduled meetings via electronic media when approved by the Mayor.

14. ADJOURNMENT: The Next City Council Meeting is scheduled for **Tuesday February 4th, 2020**

CERTIFICATE OF POSTING

I HEREBY CERTIFY that a copy of this agenda was posted at three locations in the city of Fruit Heights and a copy was sent to the Davis County Clipper on January 16, 2019 as well as posted on the City's and State's websites.

R. Brandon Green

R. Brandon Green - City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should contact the City Manager, Brandon Green at (801)546-0861, at least 24 hours prior to the meeting.