



FRUIT HEIGHTS CITY COUNCIL MEETING

January 11th, 2022 Fruit Heights City Council Chambers
910 S Mountain Road Fruit Heights City, UT 84037

6:00 P.M. STRATEGIC PLANNING SESSION

1. WELCOME: MAYOR JOHN POHLMAN

- 1.1. Pledge of Allegiance (Diane) and Opening Ceremony (Brandon)
- 1.2. Roll Call (Brandon Green)

2. PUBLIC COMMENTS – The public may address the Mayor regarding issues that are not on the agenda. We ask that you please limit your comments to 3 minutes.

No action may be taken on any item not on the agenda

3. REVIEW OBJECTIVES FOR STRATEGIC PLANNING MEETING – 3 minutes

- 3.1. Expectations are clearly understood
- 3.2. Everyone on City Council knows their role as elected officials
- 3.3. Prioritize capital projects, major purchases, and budget numbers
- 3.4. Create a metric for what success looks like in 2022

4. REVIEW EXPECTATIONS - 15 minutes

- 4.1. Explain roles as an elected official
- 4.2. Mayor's Expectations
- 4.3. City Council's Expectations
- 4.4. What Success Looks Like

5. REVIEW STRATEGIC PLAN – 5 Minutes

- 5.1. Explain benefits when plans are well-created
- 5.2. Review Strategic Initiatives
 - 5.2.1. Communication
 - 5.2.2. Fiscal Responsibility
 - 5.2.3. Infrastructure
 - 5.2.4. Community
 - 5.2.5. Planning
 - 5.2.6. Safety

6. 2021 YEAR IN REVIEW (Group Discussion) – 10 minutes

- 6.1. What went well?
- 6.2. How can residents determine if we did our job in 2021?

7. PRIORITIZE PROJECTS FOR 2022 – 30 minutes

- 7.1. Generate a list of projects and prioritize how we allocate money in 2022

7:00 BREAK – 5 minutes

8. CITY COUNCIL OBJECTIVES AND AREAS OF OVERSIGHT – 10 minutes

8.1. Communications – Florence Sadler

- 8.1.1. Liaison with the CCC
- 8.1.2. Review city-wide response plans and submit changes to council
- 8.1.3. Create a plan on how to communicate non-emergant issues with residents
- 8.1.4. Kaysville - Fruit Heights Museum of History and Art
- 8.1.5. Review Community Wildfire Protection Plan (CWPP) and submit modifications to the council

8.2. Community – George Ray

- 8.2.1. Liaison with Youth City Council (YCC)
- 8.2.2. Liaison with all civic activities with Kaysville (Fourth of July devotional, Veterans Day)
- 8.2.3. Liaison for LPC

8.3. Planning – Diane Anderson

- 8.3.1. Liaison for Planning Commission
- 8.3.2. Liaison for Founders Day/Christmas in the Community (Community)
- 8.3.3. Liaison with the city ordinance review/rewrite
- 8.3.4. Liaison with the city's General Plan review/rewrite
- 8.3.5. Create a plan for playground maintenance
- 8.3.6. Mayor pro tempore

8.4. Parks, Trails, Service Projects- Gary Anderson

- 8.4.1. Liaison for parks and trails
 - 8.4.1.1. Review master park/trail plans and submit modifications to City Council
- 8.4.2. Create a process for residents to perform service projects in the City
 - 8.4.2.1. Oversee a list of projects and update it on a regular basis
 - 8.4.2.2. Create a city-wide service day

8.5. Fiscal Responsibility – Eileen Moss

- 8.5.1. Create a plan on how to increase available funds
- 8.5.2. Liaison with Mayor and City Manager to create a 5-year financial plan/budget
- 8.5.3. Review financial information and decide if we need to hold a truth in taxation hearing this year
- 8.5.4. Review check register on a montly basis

8.6. Mayor – John Pohlman

- 8.6.1. Oversee City Council funcions
- 8.6.2. Liaison for Wasatch Integrated Waste Board
- 8.6.3. Chair of COG
- 8.6.4. Liaison with WFRC/Transportation Commitee
- 8.6.5. Plan and oversee ongoing cottage meetings

8.7. City Manager (Infrastructure)– Brandon Green

- 8.7.1. Oversee and manage City staff
 - 8.7.1.1. Manage projects
 - 8.7.1.2. Manage expecations
 - 8.7.1.3. Manage procurements
- 8.7.2. Liaison with City Council
- 8.7.3. Oversee and manage citizen concerns
- 8.7.4. Oversee grants

9. CREATE GOALS FOR 2022 – 30 minutes

- 9.1. What small tasks can be done that will have a big impact?
- 9.2. What does success look like how do we know we accomplished our tasks?
- 9.3. Discussion and prioritize goals

10. DISCUSSION ITEMS – 20 minutes

- 10.1. Staff update
- 10.2. Capital project Five-year plan
- 10.3. Equipment purchases

11. ADJOURNMENT: The Next City Council Meeting is scheduled for **January 18th**

CERTIFICATE OF POSTING

I HEREBY CERTIFY that a copy of this agenda was posted at three locations in the city of Fruit Heights and a copy was sent to the Davis County Clipper on January 4, 2019 as well as posted on the State's Website, www.fruitheightscity.com, posted to the Utah State public notice website <http://www.utah.gov/pmn/index.html>, and was emailed to at least one newspaper of general circulation within the jurisdiction of the public body.

R. Brandon Green
R. Brandon Green - City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should contact the City Manager, Brandon Green at (801)546-0861, at least 24 hours prior to the meeting.